



CHECKLIST FOR ANIMAL RESEARCH PROPOSAL

A suitable protocol review relies on a thorough and well-written study proposal. The **Scientific Review Committee** and **ECRA** require reviewing new protocol applications for approval without any unnecessary delays. To assist with this process, applicants need to provide a clear and comprehensive protocol for assessment. A new protocol must be examined by at least two of the co-workers mentioned in the protocol and preparatory contact with the animal facility is recommended to discuss issues of animal sourcing, ordering, housing and husbandry.

Below is a checklist to help achieve this.

Please complete and attach the checklist to your submission to SRC.

	Yes	No
1. Is the application labelled? (Project title, animal model, unit/institution)	<input type="checkbox"/>	<input type="checkbox"/>
2. Are details of the investigators and co-workers provided? (Name, title, contact details) - State training of each member	<input type="checkbox"/>	<input type="checkbox"/>
3. Are all technical and scientific terms and abbreviations explained?	<input type="checkbox"/>	<input type="checkbox"/>
4. Are all experimental procedures that may cause pain or discomfort listed? (Justify procedures and add references)	<input type="checkbox"/>	<input type="checkbox"/>
5. Document checked for spelling, grammar, lay-out, sentence construction and formatting?	<input type="checkbox"/>	<input type="checkbox"/>
6. Has this application been reviewed by your co-workers/collaborators?	<input type="checkbox"/>	<input type="checkbox"/>
7. Were all proper signatures obtained?	<input type="checkbox"/>	<input type="checkbox"/>

I, _____ declare that this protocol application was evaluated by the named co-workers for scientific input and content prior to SRC submission.

1. Name: _____
2. Name: _____
3. Animal Unit: _____

Principal investigator

Date